



U.S. CONSUMER PRODUCT SAFETY COMMISSION  
4330 EAST WEST HIGHWAY  
BETHESDA, MD 20814

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CONDITIONS OF STAKEHOLDER PARTICIPATION  
3<sup>rd</sup> Biennial United States –China Consumer Product Safety Summit  
October 21 – 26, 2009

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I. Summit Objective

The 3<sup>rd</sup> Biennial United States – China Consumer Product Safety Summit between the United States Consumer Product Safety Commission (CPSC) and its counterpart agency, the General Administration of Quality Supervision, Inspection, and Quarantine of the People's Republic of China (AQSIQ), will be held in Wuxi, Jinhua, and Beijing, China October 21-26, 2009. With the CPSC delegation under the leadership of Chairman Inez Tenenbaum, this year's Summit will build upon the activities undertaken by both agencies since the Summit of 2007. The 2007 event focused on ensuring that manufacturers understood the necessity of meeting both voluntary standards and United States requirements (particularly ending the use of leaded paint on toys), information exchanges on recalls and other pressing product safety matters, and training Chinese government officials and manufacturers on CPSC requirements. The creation of a Chinese language section of the CPSC web site emerged from the 2007 discussions.

The goal of the 2009 Summit is to bring the dialogue to a new level, emphasizing the need for commitment to a more comprehensive approach to product safety. With input from U.S. and Chinese stakeholders, CPSC and AQSIQ will identify and discuss measures to ensure that U.S. importers and Chinese suppliers establish a comprehensive and systemic approach to preventing and detecting safety hazards in consumer products, from product design, through manufacturing, and to the ultimate use of the product by the consumer. Toward that end, the Summit agenda will include an examination of lessons learned over the past two years, as well as a discussion of new regulatory and voluntary tools that can be used to ensure continued progress.

In addition to overarching policy discussions, the Summit agenda will include topical discussions of product safety issues, with toys, lead in children's products, all terrain vehicles (ATVs), lighters, and fireworks representing specific product areas where systemic progress may be made. A special, full day program is planned for ATV issues.

II. Selection Process and Criteria

CPSC staff will select stakeholders to accompany the CPSC delegation from those companies, organizations, and individuals expressing interest by midnight September 16, 2009. CPSC will select stakeholders who can represent the diverse range of U.S.-based stakeholder interests using the following criteria:

- The nature of the stakeholder's connection to the safety of imported consumer products (under CPSC jurisdiction) from China;
- CPSC's desire to assemble a delegation reflecting a diverse cross section of key stakeholder organizations; and
- The chronological order in which interested stakeholders express their interest, via CPSC's website, in accompanying the CPSC delegation.

Political affiliation will not be taken into consideration when selecting stakeholders.

III. Within the limits of available resources, as determined by CPSC, CPSC will:

- A. Select a diverse range of stakeholders from the companies, organizations, and individuals that have expressed interest in accompanying the delegation. The selection will be based on the criteria listed in part II above and the Summit objectives; and
- B. Coordinate the date, time, location, and agenda for meetings and provide updated information to stakeholders.

IV. Each stakeholder selected to accompany the delegation agrees to:

- A. Participate in at least one scheduled meeting at the Summit.
- B. If a post-mission evaluation is conducted by CPSC, respond to any request for evaluation information in a reasonable time frame.
- C. Arrange and pay for his or her own travel, hotel, meals, and all other expenses. All associated costs, expenses, fees, assessments, taxes, tariffs, or any other expenditures whatsoever involved in travel and participation in the Summit are the sole responsibility of the stakeholder.
- D. Obtain all necessary documents for travel, including passports, entry permit visas, and/or any other necessary travel documentation necessary prior to departure for participation in the Summit.
- E. CPSC is not responsible for any stakeholder's safety or security while travelling to from, or within China, or while participating in the scheduled Summit events. Stakeholders expressly travel and participate in the Summit at their own risk. Accordingly, CPSC recommends that stakeholders have adequate insurance. Any company, organization, or individual, on behalf of itself and any of its officers, employees or agents, agrees to hold the United States Government harmless from liability for any illness, injury, loss of life, or damage or loss of property occasioned by or connected with travel for or participation in the Summit.
- F. Limit participation in the stakeholder events at the Summit to identified stakeholders, who must be directors, officers, or employees of a participating company or organization. No spouses or other companions may attend meetings or, if ground

transportation is arranged or provided by CPSC or another U.S. government agency, ride on any transportation so arranged unless they are an identified stakeholder that is also a director, officer or employee of a participating company or organization.

V. Other Conditions

- A. If, for any reason, a stakeholder cancels participation in the Summit, he or she should, where practicable, notify CPSC with 15 days notice before the departure date.
- B. CPSC may cancel the Summit or the invitation of a stakeholder at any time in the sole discretion of the Commission.
- C. It is understood that selection to accompany the CPSC delegation to the Summit is within the sole discretion of CPSC.
- D. No company, organization, attorney, or individual currently engaged in negotiations with CPSC staff regarding a civil or criminal penalty, or any party to litigation with the Commission, may participate. Stakeholders warrant that no such impediment to participation exists.
- E. It is understood that not all Summit meetings are open to the public, and that participants may be excluded from certain meetings at the discretion of CPSC and/or AQSIQ.
- F. It is understood that, although the CPSC is working with foreign officials to set an agenda for the Summit, the agenda, including dates, locations, times, and topics, may change.

Stakeholder agrees to abide by the terms of these Conditions of Stakeholder Participation, and acknowledges that information provided to CPSC staff in connection with this Summit may be made available to the public.

**DO NOT SUBMIT THIS DOCUMENT TO CPSC UNTIL REQUESTED TO DO SO**

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Signature of Duly Authorized Company,  
Organization, or Participant Representative

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Date

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Printed Name of Duly Authorized Company,  
Organization, or Participant Representative

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Title

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Company/Organization Name